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Presentation Request Form

Requesting Group _____

Contact Name _____ Title _____

Contact Phone(Day) _____ Email _____

Presentation Location

Place _____

Address _____

City, Zip _____ Phone _____

Audience Type

____ PTA Unit ____ Teachers ____ Administrators ____ Students

____ Other Specify: _____

Estimated Attendance _____

Requested Date and Time

(If possible we ask for at least one months notice for a presentation request, if less than one month please list a second choice.)

Date

Time

1st Choice _____

2nd Choice _____

Requested Program

____ PTA Academy (3-4 hours)

PTA Academy is an interactive and informative 3-hour retreat for PTA leaders. The Academy can be scheduled for your PTA unit or council at a time and place that is convenient for your board. An optional 4-hour workshop would incorporate a meal and additional activities. Workshops can be presented on an evening or Saturday, at your convenience. PTAs are encouraged to collaborate with other PTAs in the community, or in neighboring communities, to coordinate a workshop. Cost: \$10 per participant for the first 25 participants (no charge above 25). (Minimum charge: \$100 - Workshop will be presented for less than 10 participants, but \$100 fee is required). Fee includes expenses for trainers and cost of materials

____ “How to Help Your Child Succeed” (HHYCS)

This is a two-part series developed by National PTA to provide parents with practical ideas for helping their child succeed in school and in life. This program is targeted for an audience made up of parents and primary caregivers of children from preschool to high school.

____ HHYCS Part One (45 minutes) covers the first five points including: Talk with your child; Set high but realistic expectations, Build your child’s self-esteem and confidence; Keep your child healthy and; Support learning at home.

____ HHYCS Part Two (45 minutes) covers the five additional areas including: Communicating with your child’s school; Encouraging exploration and discovery; Help your child develop good relationships; Keep your child safe; Participate in community service.

____ HYCS Parts One and Two (60 minutes) allows for enough time to present a brief overview of all ten areas listed above in Part One and Part Two and the opportunity for you to select two of the areas (listed in Part One and Part Two) for more intense coverage.

____ Reflections (National PTA sponsored student art program)

Reflections is a National PTA program promoting the Arts. More than 700,000 students nationwide participate in this immensely popular program every year. This presentation provides all the materials and information you need to run a successful program: rules, judging, awards, themes and even tips for motivating students and involving teachers. The presentation can be given to PTAs that are considering starting a Reflections program or to those that want to rejuvenate their current program.

_____ **Iowa PTA** (What does Iowa PTA do? Why PTA?)

_____ **Forming a New PTA Unit** (Helping your PTA unit get off to a great start!)

_____ **Advocacy Training** (Learn how to interact with legislators and be a voice for children)

Advocacy Training introduces the Iowa PTA Legislative Platform and provides the information needed to advocate for children in your community, in Des Moines, and in Washington DC. The program presents tips on working effectively with lawmakers and provides direction on where to go for information. It includes an update on recent legislation and the affect it will have on children in Iowa. This program is for all audiences.

_____ **Capitol Tour** (Tour the state capitol and learn how to meet with lawmakers on their own turf!)

Capitol Tour offers you the opportunity to take your message for children directly to the lawmakers. Someone from the Iowa PTA Board of Managers will meet you and help you find your way around. This is a great way to make an impression on your legislators while experiencing our beautiful state capitol.

_____ **Other – Specify:** _____ **or call the Iowa PTA office with your inquiry.**

Mail completed form to:
Iowa PTA,
5619 N.W. 86th St., Suite 600
Johnston, IA 50131-2955

Presentations are free of charge (except PTA Academy)